ADMISSION TO UPPER KG

Session 2027-2028

Age Criteria Guidelines for Admission

Class	Minimum Age Required - as on 31st March 2027	
Upper KG	**5 Years +**	Students born between 1st April 2021 to 31st March 2022

GUIDELINES FOR FILLING THE PROCESSING FORM

- Please print the form and fill it in **CAPITAL LETTERS**. It is compulsory to fill all columns.
- Please attach self-attested photocopies of the required documents and **submit the hard copy to the school office on any working day (Monday to Friday). Last date for submission is Thursday, 31st December 2026 till 12 noon.**
- The school office will remain open on following Saturdays - 28th November, 5th December and 19th December 2026.

List of Documents to be attached:

1. Date of Birth Certificate of the student (Affidavit will not be accepted).

2. **Proof of residence (any TWO different types of proof of same address):**
   a) Aadhaar Card
   b) Passport in the name of any of the parent / student
   c) Driving License
   d) Registered Rent agreement
   e) Voter Id–Card
   f) Water, Electricity, Gas or Telephone Bills (not older than 3 months in the NAME of either parent)

   Please Note:
   - Address proof of the same type (i.e. Passport/ Aadhaar Card) of both the parents will be considered as one Proof only.
   - Bank documents will not be accepted.

3. Affix one passport size photograph of the student and one of each parent on the form.

4. **Medical certificate and records of the student** (only for children with special needs). You are requested to declare correct medical status, vis-à-vis special needs, in the application form. This has to be accompanied by a complete medical report from a CBSE **approved Doctor / Institute.** Failure to declare correct medical status will automatically disqualify the student **EVEN IF ADMISSION HAS BEEN GRANTED.**

5. In case of Guardian please enclose the following documents:
    a) Authorization letter by the parent(s)
    b) Recent photograph of the Guardian (attested by the parents).
    c) Proof of residence of the Guardian

NOTE:

1. **An incomplete registration form will be automatically rejected.**
2. **Insufficient or invalid documents will also lead to disqualification.**
3. **It is mandatory to submit the filled form along with the required documents, in the school office for further processing by Thursday, 31st December 2027 till 12 noon.**
4. **Registration is NO Guarantee of Admission.**