



TAGORE INTERNATIONAL SCHOOL
(REGISTERED AND GOVERNMENT RECOGNISED)
PASCHIMI MARG, VASANT VIHAR, NEW DELHI – 110057
PH: 26142270, 26149008 Website: www.tagoreint.com

FEE AND WITHDRAWAL RULES

1. Fee Regulations

- School fee is payable for twelve calendar months of the year.
- Fee is to be paid every month, before the 10th of the month.
- Fee should be paid through the school portal. In case it is paid directly to the bank, then it should either be paid in cash or by cheque.
- A late fee of ₹20 per day will be charged for payment made after the due date.
- Fee is payable for every student enrolled in the school, irrespective of sibling status. No concession is granted for siblings.
- In case of a dishonoured cheque, a penalty of ₹250 will be levied, along with applicable late fees. Such cheques will not be re-presented.

2. Withdrawal Rules

- A two-month prior WRITTEN notice must be submitted for the withdrawal of a student.
- In lieu of notice, two months' fee will be charged.
- The Transfer Certificate (TC) will be issued only after all dues have been cleared.

3. Removal from School Rolls

A student's name may be removed from the school rolls under the following circumstances:

- continuous absence for more than five working days without prior permission or written intimation.
- gross indiscipline, disobedience, or disrespect towards staff or fellow students.
- use of foul language or involvement in physical violence.
- adoption of unfair means during examinations.
- damage to school property.
- possession of indecent or undesirable material.
- misuse of internet facilities provided by the school.
- non-payment of fees for a full quarter.