



TAGORE INTERNATIONAL SCHOOL
VASANT VIHAR, NEW DELHI-57

CIRCULAR FOR CLASSES NURSERY AND KG (NEW ADMISSION)

TIS/ VV/ 2026-27/008

April 2026

Dear Parents,

A new academic year unlocks boundless possibilities for innovation and growth. Our 2026-27 calendar brings initiatives and engagements, providing young learners with platforms to explore new talent, refine new skills, and create lasting memories. We are delighted to share that we have been air conditioning our activity rooms and class rooms gradually- two classes each year starting from primary wing. We are introducing AC buses on select routes.

Please note the following with regard to the academic session 2026-27.

1 Important dates:

- New session for Classes KG to XII from Wednesday, 01 April 2026.
- **Please hand over the admission slip to the class teacher on the first day of school.**

2. Summer vacation

- Classes Nursery & KG - From Monday, 11 May 2026
- Classes I - V - From Monday, 18 May 2026
- Classes VI to VIII & XI - From Monday, 25 May 2026
- Classes IX, X and XII - From Monday, 01 June 2026
- The school reopens for classes Nursery to XII on Thursday, 02 July 2026.

3. School Timings:

- School starts at 8:00 a.m. School gates will be closed at 8:05 a.m. **No student** will be allowed to enter school after 8:05 am.
- Dispersal for Nursery and KG is at 11:45 a.m.
- Dispersal for classes I to XII is at 2:00 p.m.

4. Transport:

- ***In case your ward is using the school transport, you will be required to travel in the school bus, in the afternoon, on the first day to acquaint yourself with the bus stop and the time at which the school bus reaches the stop.***
- If you are picking up your ward yourself at 11.45 am, please collect her / him from Gate no.2 of the school (Street C-1). No parent / escort will be allowed to enter the school premises before 11.45 am.
- If your ward is going to a crèche/day care centre after school, please send its address, telephone number and the name of the person in charge to the school office and the class teacher.

5. Uniform:

- There is no uniform for Nursery- KG students.
- Please ensure that your ward comes to school neatly and comfortably dressed.

6. Fee

- Fee bill will be uploaded on the parent portal on Wednesday, 01 April 2026
- Fee payment can be done ONLINE through the CampusCare portal. Alternatively, it can be deposited at PUNJAB NATIONAL BANK situated in the school premises. **NO FEES WILL BE ACCEPTED IN THE SCHOOL OFFICE.**
- The April fee bill for Nursery and K.G. will include stationery charges along with tuition and bus fee.
- The Annual and Development charges will be charged on pro- rata basis every month for students of K.G. to XII.
- The fee can be paid either quarterly or monthly.
- If quarterly payment is opted for, then fee should be paid by the 10th day of April, July, October and January.
- If the monthly payment option is exercised, then the fee should be paid by the 10th day of every month.
- Payment after the due date will incur late fee charge of ₹20/- per day.
- If the fee is not paid by the end of the third month, the school will take action as per DSEAR.
- All fee dues have to be cleared before the collection of Progress Report in March.

7. Almanac

- It is an important document and must be carried to school daily.
- Please check the school almanac of your ward every day for any important note sent by the teacher.
- Please fill the required information in duplicate on the pages titled 'Particulars of the Student' and 'Medical Details'.
- Please refer to the School Almanac for directions pertaining to Transport, Attendance, Uniform and Withdrawal.

8. Year Planner

The Year Planner will be given to each student at the start of the new session. This will have information about all the activities, assessments, list of holidays and other schedules for the entire session. Please go through it thoroughly and refer to it regularly.

9. Kindly Note:

- Please check the school website www.tagoreint.com regularly for circulars, updates and news about school events.
- Parents can meet the Principal/Headmistress between 9:00 a.m. and 10:00 a.m. on any working day and the teachers on any working Saturday, **with prior appointment**.
- Students are allowed to get only two toffees per classmate for distribution on her / his birthday. Nothing else will be allowed.
- Our school is a "**No Polythene Zone**". Please help us by **not** sending anything in polythene bags.
- No extended leave will be granted after any vacation.
- The parents are strictly advised against sending tiffin, books or any such items to their ward during school hours.
- The student should bring the following in her/his school bag everyday:
1. School Almanac 2. Lunch Box 3. Table Mat 4. Napkin

10. Books:

- We will be providing all the books, workbooks, practice notebooks and stationery to the students. They will be kept in school.

11. Parents' Orientation:

- To familiarize you with the new class system and the teachers, an **Orientation** has been arranged for you on **Friday, 27 March 2026 at 9:00 am in the school Auditorium.**

As we commence with the new session, we seek your cooperation as a source of motivation for us. Looking forward to a mutually fruitful year ahead.

Ms. Jyotika Jakhar
PRINCIPAL